



COMMISSION SPECIAL MEETING SECOND REVISED AGENDA

March 24, 2020

Materials added to item 7e on 3/24/2020

Due to the current “Stay-at-Home” order of the Governor’s office, this meeting will be held remotely only, as a virtual meeting. There is no physical location at which the public may attend. However, the public is encouraged to stay home and follow the meeting via live stream at: https://meetings.portseattle.org/index.php?option=com_meetings&view=meetings&Itemid=101

Options for submitting public comments are described below.

ORDER OF BUSINESS

10:00 a.m.

1. CALL TO ORDER
2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)
4. EXECUTIVE DIRECTOR’S REPORT
5. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

PLEASE NOTE: TO REDUCE RISK OF EXPOSURE for the public to COVID-19 (coronavirus), the **PORT WILL NOT ACCEPT** in-person, verbal comments during the special meeting of March 24, 2020. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org will be distributed to commissioners and attached to the approved minutes.

2) Deliver public comment via skype for business conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, March 24. You will then be provided with a link to join the skype meeting.

This process will be in place until further notice. For additional information, contact commission-public-records@portseattle.org.

6. UNANIMOUS CONSENT CALENDAR (*consent calendar items are adopted by one motion without discussion*)
 - 6a. Approval of the minutes of the special meeting of January 28, 2020. **(no enclosure)**
 - 6b. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle and the International Brotherhood of Electrical Workers, Local 46, representing sixty-three Electronic Technicians assigned to the Port of Seattle Aviation Maintenance department, covering the period from June 1, 2019, through May 31, 2023. **(memo and CBA enclosed)**
 - 6c. Authorization for the Executive Director to advertise, award, and execute service contracts for Seattle-Tacoma International Airport Janitorial Service in the existing Zones 1 through 4. Each executed contract will consist of a 5-year contract term. It is anticipated the dates of execution of each contract award will be staggered during the 2020 through 2022 timeframe. The total cumulative estimated value of all contracts is \$95,000,000. **(memo and zone map enclosed)**
 - 6d. Authorization for the Executive Director to fund and execute a consulting contract to provide residential sound insulation program management support, design and construction management for up to 60 single-family homes within the current Airport noise remedy boundary at Seattle-Tacoma International Airport for an estimated value of \$4,600,000. (CIP #C200094) **(memo enclosed)**
6. UNANIMOUS CONSENT CALENDAR (*continued*)

- 6e. Authorization for the Executive Director to construct, advertise, and award of a major works contract to provide residential sound insulation construction for the Villa Enzian Condominiums in Des Moines near the Seattle-Tacoma International Airport in an amount not to exceed \$2,438,000 of a total project cost of \$20,000,000. (CIP #C200095) ([memo](#) and [presentation](#) enclosed)
- 6f. Authorization for the Executive Director to advertise and execute two service agreements for design and engineering services for the airfield capital improvement program as identified in the 5-year capital plan. Support for emergent airfield paving and utility infrastructure replacement and upgrade projects would also be included. The combined value of the two service agreements will not exceed \$23,000,000. This request allows procurement and advertising to begin in advance of actual design and field work. The design and engineering costs are included within the 5-year capital plan for airfield projects. As such, there is no budget request associated with this authorization. Future separate budget requests will be made for specific annual and emergent projects when necessary. ([memo](#) enclosed)
- 6g. Authorization for the Executive Director to complete design and proceed with building alterations and ramp construction for Building 161D Modifications at the Seattle-Tacoma International Airport and use Port Construction Services, including Port crews, in an amount not to exceed \$390,000 of a total project cost estimate of \$600,000. (CIP #C801051) ([memo](#) and [presentation](#) enclosed)
- 6h. Adoption of Resolution No. 3771: a resolution of the Port of Seattle Commission relating to the Flight Corridor Safety Program 2019; providing for the acquisition of certain easement and access interests in real property located in King County, Washington, for the program; authorizing negotiation or condemnation; and directing other actions consistent with the program and aviation safety. ([memo](#) and [draft resolution](#) enclosed)

6i. *[removed from agenda prior to publication]*

6j. *[removed from agenda prior to publication]*

7. SPECIAL ORDERS

7a. *[removed from agenda prior to publication]*

7b. *[removed from agenda prior to publication]*

7c. Diversity in Contracting Annual Report. ([memo](#), [presentation](#), and [report](#) enclosed)

7d. *[removed from agenda prior to publication]*

7e. Port Financial Status Update ([financial presentation](#) and [maritime presentation](#))

8. AUTHORIZATIONS and FINAL ACTIONS

8a. Request (1) unanimous consent to adopt Resolution 3773 at the same meeting at which it is first introduced; (2) introduction and adoption of Resolution 3773: A resolution of the Port of Seattle Commission amending the Salary and Benefits Policy Directive for employees not covered by a collective bargaining agreement established by Resolution 3739 and subsequently amended and providing an effective date for the amendment retroactive to March 15, 2020; and (3) authorization for the Executive Director to extend the new leave benefit to represented employees through collective bargaining and execution of Memorandums of Understanding. ([memo](#) and [draft resolution](#) enclosed)

8b. *[removed from agenda prior to publication]*

8c. Authorization to execute Interlocal Agreements with the Washington State Department of Ecology and Washington State Department of Natural Resources to support a three-year evaluation of carbon sequestration, water quality improvement, and ecological productivity associated with the Smith Cove Blue Carbon Pilot Project. ([memo](#), [presentation](#), [DNR interlocal agreement](#), and [Ecology interlocal agreement](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

9a. Workforce Development Policy Directive Briefing. ([memo](#), [presentation](#), [draft resolution](#), [draft policy directive](#), and [2014 workforce motion](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE

11. ADJOURNMENT